Does your child have a disability, impairment or handicap? Or is your child chronically ill?

Then you have two options:
1. Your child can go to primary school with the other children. This is called: **Gemeinsamer Unterricht (GU)** (joint education)
2. Your child can go to a **Sonderschule** (special school).

You can ask the following offices and people about what school your child can or should attend:
1. The Staatliches Schulamt Mannheim, Arbeitsstelle Kooperation (State Education Authority Mannheim, Office for Disabled Children)
   - Tel. 0621/292-4133 oder 0621/292-4134
2. Ms Gaisser of the Frühberatungsstelle (Early Counseling Centre) at the Staatliches Schulamt Mannheim (State Education Authority Mannheim)
   - Tel. 0621/292-4152
3. Ms Kaiser of the Fachbereich Gesundheit (Health Office) of the City of Mannheim
   - Tel. 0621/293-2206

Do you have any more questions?

If you still have any questions, please ask
1. at the **kindergarten**: the pre-school teacher, the director or other parents
2. at the **kindergarten’s parents’ evening**
3. at the **primary school**: the secretary or the headmaster
4. **Ms Werner** of the Fachbereich Bildung (Education Office) of the City of Mannheim
   - Tel. 0621/293-3551
   - iris.werner@mannheim.de

Here you can write down important things:

---

Dear parents,

Your child will soon attend primary school.

- What should each parent know?
- What should each parent do?

Here you will find answers to your questions.
What does my child need to know and do when it starts school?

Is your child in kindergarten? Then the kindergarten will invite you

- to the Einschulungs-Untersuchung (ESU) (school entry examination)
- to a one-on-one conversation with the pre-school teacher

School Entry Examination (ESU)

If your child is 5 years old, he/she will be given a health check in kindergarten. The examination is called the Einschulungs-Untersuchung (ESU) – school entry examination. You will go with your child to the check-up at the kindergarten. Your child will be examined by a doctor or children’s nurse. The doctor or children’s nurse comes from the health office of the City of Mannheim. After the check-up, the doctor or the children’s nurse will tell you the results.

One-on-One Conversation

Prior to enrolment, you will receive an invitation for a conversation from your kindergarten. The pre-school teacher would like to talk with you about your child – as you know your child best.

In this conversation, you will be alone with the pre-school teacher. Say what your child likes to do at home and what kind of games he/she likes! The pre-school teacher will tell you what your child plays with in kindergarten and what he/she does well. Then you will talk about primary school.

You can ask anything you want to know.

Which school will my child attend?

If your child is about to turn 6, he/she must attend a Grundschule (primary school). Your child must attend a primary school near your home. To find the right primary school for your child:

- You can ask the pre-school teacher in kindergarten.
- Do you already know a primary school in your neighbourhood? Then you can go there and ask if it is the right primary school for your child.
- On the Internet, there is a Primary School Finder. The website is www.mannheim.de/grundschulfinder. Enter your address in the Primary School Finder and it will then find the right primary school for your child.
- Ask Ms Werner of the Fachbereich Bildung (Education Office) of the City of Mannheim.
  - 06 21/293-3551
  - iris.werner@mannheim.de

Where do I register my child?

Have you found the right primary school? Then you can register your child with the secretariat of the primary school. Please bring your child with you when you register him/her!

When do I have to register my child?

The dates for the registration can be found:

- on posters and flyers at the kindergarten
- on posters and flyers at the primary school
- on the Internet at www.mannheim.de/bildung-staerken/anmeldung-zur-grundschule-20152016

Or ask directly at the kindergarten or primary school.

Where can my child go when I have to work early or when I am not at home when he/she comes back from school?

Then your child can go into childcare at the school, where he/she will be looked after. This is called Hort (after school care centre) or Schulkindbetreuung (childcare). You can register your child for school childcare:

- in the MeKi office
- on the Internet

Your registration will be registered in an electronic reporting system. The system is called Melde-System Kinder-Betreuung (MeKi) (childcare reporting system).

MeKi Office
  - 06 21/293-38 88
  - Q5, 22; 68161 Mannheim

The opening hours are:
- Monday and Thursday: 8:00 to 18:00
- Tuesday, Wednesday, Friday: 8:00 to 12:00

You can also register your child for childcare on the Internet at www.mannheim.de/bildung-staerken/anmeldung-1